

1 June 2022

To whom it may concern,

I am pleased to write this reference letter for Mr. Yeung Man Lung, Ken.

He has been working as a part time technical consultant in our company since September 2021 and made significant contributions to our technical system. He is professional and thoughtful, suggesting suitable technical solutions to fulfill our needs. He is also a humble and kind employee who is always willing to learn new knowledge from non-technical fields and cooperate well with other colleagues. He has proven himself to be a professional and thoughtful employee who is ready to work with non-technical companies.

Ken was responsible for most of our technical system management, including Web hosting, Email hosting, and server management because our company does not have a separate IT department. When we needed a web service, he was able to compare different service providers and clearly explained the reasons behind choosing the current one. It was impressive and thoughtful that he considered local support is essential for our company. He was also responsible for comparing freight forwarding management solutions and accounting solutions for us. He is a fast learner and can understand our needs by having several conversations. Given he worked in a remote context, his help on setting up remote control to multiple computers is considerate. When we encounter technical issues on computers, he always knows the root cause and can solve the issues almost immediately and remotely. He is highly responsible and reliable.

I am confident that Ken's experience, skills and working attitude will be a tremendous asset to your organization. Please don't hesitate to contact me with any questions.

Sincerely,

*For and on behalf of*  
SPA INTERNATIONAL INC LIMITED  
力禾納供應鏈有限公司

  
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*Authorized Signature(s)*

Grace Lam  
Station Manager  
SPA International Inc Ltd.  
Tel :+852-3489 8299, 3489 9093  
Mobile:+852-9123 4959  
SPA INTERNATIONAL INC LTD.  
E-mail : gracelam@spa-global.com.hk